

## Checklist for NHS organisations of information to assist in police investigations when managing violent, abusive and racist patients

<input type="checkbox"/>	Full circumstances and details of the incident, including time / date & exact location.
<input type="checkbox"/>	Full details of victim to be obtained / including DOB / address and contact details so they can be contacted out of work if required and importantly, if they wish to attend court and support a police prosecution.
<input type="checkbox"/>	Full details of suspect to be obtained / including DOB / address and contact details.
<input type="checkbox"/>	Full details of any witnesses that saw the incident.
<input type="checkbox"/>	Any CCTV covering the offence happening to be downloaded by security ready for collection.
<input type="checkbox"/>	Any body worn video footage from Security staff downloaded and ready for collection.
<input type="checkbox"/>	Any photos of injuries taken so they can be emailed to police if they do not attend ASAP.
<input type="checkbox"/>	Any photos of damage caused to be taken.
<input type="checkbox"/>	Confirmation of approximate cost of any damage caused and member of the Trust to confirm they wish to prosecute.
<input type="checkbox"/>	If capacity is an issue, a letter of capacity provided by the senior clinician authorised to do so to confirm mental capacity to commit a criminal offence. THIS IS KEY TO THE INVESTIGATION FROM THE OUTSET IF CAPACITY COULD BE USED AS A DEFENCE IN COURT.